

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, April 22, 2014
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, G. Preston, and M. Stauffenberg – seven (7). Absent: - None (0).
- Also present: Supt. Harrod, R. Schnitzler, K. Flanigan, RJ Haines, J. Palicki, C. Creek, J. DePoister, T. Steele, A. Furbee, K. Meyer, C. Majerski, D. Conrad, J. Snipes, S. Delya, J. Emerson, T. Weber and Nancy Kaufman – Seventeen (17).
- Visitors: K. Haave-CornerStone Media Representative, Mike Casagrande-PTO President, families and community members representing the NHS candidates, High School Art students, High School Girls In-door State Track qualifiers, Middle School State Wrestlers, the 7th Grade Volleyball team and parents and community members representing support for Principal Joe Palicki – Approximately One Hundred (100) visitors.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items Moved by Hofmeister, seconded by Murray to approve the additional agenda items as follows:
- IV. Consent Agenda**
- C. **Resignations**
Derek Bailey, High School Social Studies Teacher – effective at the end of the 2013-2014 school year.
- E. **Employments**
Kristie Trumble, Middle School Athletic Director – effective at the end of the 2013-2014 school year.
- I. **Door-to-Door Fundraiser**
High School Football Team Discount Cards – Monday, July 28th - \$25.00
- Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays – none (0). Motion carried.
- Public Hearings/
Petitions/
Comments Ms. Ertel announced 33 new members of the Manteno High School National Honor Society: Jaelyn Beck, Jeremy Bobera, Cameron Boudreau, Gabrielle Boudreau, Brenten Couch, Brock Crews, Anna Henderson, Kassidy Jungles, Ethan Kaufman, Kara Keene, Emily Kenealy, Matthew Kleszynski, Jezel Mallaney, Reise Malone, Charles Massie, Hannah Ondrey, Gina Ragain, Grace Ragain, Margaret Regan, Haylie Riner, Kaitlin Rose, Adam Schaeffer, Selena Schulteis, Caleb Selk, Stephanie Sotiropoulos, Kari Southerland, Courtney Stauffenberg, Abigail Toepper, Annie Vercruyssen, Ellyse Walker, Karrigan Wulff, Emily Yantes, Emmily Zinkiewicz
- Ms. Meier recognized High School Art Students and art work that was on display. Gabby Knepper, painting titled “Hooked On You”, Mickey Muskievicz painting

titled “Girl”, Emily Yantes, painting titled “Taurus”, Briana Barth, painting titled “Eight Legged Cosmos”, Leeann Randal, painting titled “After”, two 3-D plaster masks, Brennah Townsend and Brandon Holland.

Ms. Hoffman recognized High School Girls In-Door State Track Qualifiers – Natalie Hatalla (55 Meter Hurdles-13th place) and Jordan Irvin (Shot Put-4th place).

Ms. Rewerts recognized the Middle School 7th Grade Volleyball Team, Assistant Coaches, Scorebook Keeper and Managers for their accomplishment of placing 3rd at the State tournament.

Mr. Conrad recognized the three Middle School State Wrestlers – Caleb Boudreau, Jeff Franc and Josh Keane.

PTO President, Mike Casagrande gave an update on the PTO fundraiser a garden flag with the Manteno Panther Logo on the flag for \$5.00 and a garden flag pole for \$7.00. Two PTO scholarships will be given out to the Senior class for those that have applied. PTO elections will be coming up soon and the committee hopes to hear from candidates that are interested in helping the PTO and want to run for office. Market Day sales are down. PTO helps support the 5th grade class trip to Springfield, IL.

President Stauffenberg recognized six community members that were present to speak on behalf of our Elementary School Principal. President Stauffenberg called each individual up one at a time and explained to them that they would have 15 minutes total collectively to share their thoughts with the Board and the meeting attendees. The community members that spoke on behalf of the Elementary School Principal were: Karen Brzezicki, Tracy Kopp, Deanna Ranch, Sherie Fabsits, George Brassea, and Stephanie Graham. The community members presented a petition to the Board on behalf of the Principal and shared with the Board their thoughts of support for him. The community speakers shared concern of the Board’s decision to reclassify the Principal from a school building principal to a classroom teacher. They asked for answers on how and why the Board came to their decision and asked the Board to reconsider their decision.

Reports of
Committees

Building Committee – Chairman Gary Preston reported that at their April 15, 2014 meeting the committee discussed that the District Office front door security renovation is almost complete. The committee recommended to the Finance committee and Board to offer the lowest bidder for the High School upper bleachers project to Irwin Seating Co. for a total of \$96,010 which includes the demolition of the current bleachers. There will also be an expense of \$3,200 for the tile asbestos abatement for the tile that is currently underneath the mezzanine level bleachers. The committee recommended that Ideal Environmental do the asbestos work. The Middle School outside lighting project is complete and the District is waiting on a reimbursement check from the DCEO. An 11 month walk-thru will be scheduled for early June with BLDD and Gilbane to walk-thru the Early Childhood Center to discuss any punch list items before the project meets the one year completion date. The Elementary School has snow rails that have come down off the roof due to the severe winter weather that need to be repaired/replaced. The demolition project is moving along according to schedule. Next step is to level out the ground and plant the grass area. The committee also discussed the possibility of

a small renovation on the garage side of 84 N. Oak Street District Office. The Middle School plans to plant two trees on the Park Street side of the building.

Finance Committee – Chairman Mallaney reported the Committee met this evening and discussed the following:

- Review of Finance Packet
- State Revenue Update
- Primary School Demolition Update
- Bids
 - i. High School Upper Bleacher Replacement Bids – recommended Irwin Seating Co. – lowest bidder.
- Contracts/Agreements/Requests For Proposals
 - i. CDWG VMware License/Maintenance Agreement
 - ii. Barbeck Communications Inc. Elementary School Radio Repeater
 - iii. COMPAnion Hosting Agreement
 - iv. Ideal Environmental Asbestos Abatement
- Future Agenda Items will include: Middle and Elementary School 1:1 purchase and Staff computer upgrade

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported that the last CIA meeting of the year will be on May 13, 2014. The Curriculum Department is hosting a Curriculum Night on May 1, 2014 for the public from 6:30 – 7:30. This will allow parents to ask questions regarding the direction of curriculum throughout the district including new state testing standards and name changes to some of the tests previous given. PSAE testing starts tomorrow, April 23rd and will continue on Thursday, April 24, 2014 for the Junior class.

Technology Committee –Technology Director, Tom Steele reported that the first round of PARCC testing with HS Algebra II went better than expected. The process went smooth although the students found the test to be extremely challenging. The committee is interested in the Skyward Course Learning Center module which is an online access-point for teachers to post documents, assignments, etc. Students and parents will have access to the course learning center. The committee will bring a Chromebook purchase recommendation to the May, 2014 Board meeting. 1:1 Chromebooks will continue with grades 3-8. 6-8 will get the newer more rigid model. There are building updates listed in the April 9, 2014 Technology Committee meeting minutes.

Consent
Agenda

Moved by Mallaney, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – March 25, 2014
- Executive Session Meeting – March 25, 2014
- Special Board Meeting – April 8, 2014
- Executive Session Meeting – April 8, 2014

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Resignations

1. Emma LaMotte, Social Worker Intern – effective at the end of the 2013-2014 school year.

D. FMLA Requests

1. Kristin Geary, School Psychologist – effective approximately the first day of the 2014-2015 school year thru Friday, October 24, 2014 (approximately eleven weeks).
2. Sarah Sikma, Speech Language Pathologist – effective approximately August 13, 2014 thru September 26, 2014 (approximately six weeks).

E. Employments

1. Rosie Vasquez, Substitute Custodian – effective April 4, 2014.
2. **Summer Drivers Education Employment:**
Bill Thompson – Instruction, starting June 4th and concluding June 26th with June 30th as a make-up day. He will not be paid for June 4th because staff will still be present due to a teachers institute on that day. Bill will do driving time, up to his 6% max.
Note – we must have the instruction completed by July 1st, therefore we need to start on the 4th of June, with the idea of one emergency day built in. You can only teach two hours of drivers education classroom in a day. Thirty hours of classroom drivers education instruction is required.
Jason Adams and Lori Weedon will do the remainder of the driving time this summer with **Kevin Prendergast** as the substitute.
3. **Summer Student Maintenance Employees:** Working approximately 8:00AM – 4:30PM (1/2 hour unpaid lunch) Monday thru Thursday – beginning approximately June 4, 2014 thru approximately August 1, 2014 at \$8.25 per hour are the following: Haylee M. Beck, Peter Johnson, Brett Gilbert, Matthew Gregory, and Courtney Posing.

F. Approve District Handbook changes for 2014-2015 school year.

G. Approve Second Reading and Adoption of Board Policies

The following board policies were on the March, 2014 Board agenda as first readings:

2.30 School District Elections, 2.110 Qualifications, Term, and Duties of Board Officers, 2.240 Board Policy Development, 2.240-E1 PRESS Issue Updates, 2.240-E2 Developing Local Policy, 2.240-E3 Policy Manual Updates, 4.30 Revenue and Investments, 4.170-AP6-Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED, 5.10 Equal Employment Opportunity and Minority Recruitment, 6.20 School Year Calendar and Day, 6.60 Curriculum Content, 6.60-AP Comprehensive Health Education Program, 6.60-E Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes, 6.235 Access to Electronic Networks, 7.70 Compulsory School Attendance, 7.140 Search and Seizure, 7.180 Preventing Bullying, Intimidation, and Harassment, 7.185 Teen Dating Violence Prohibited, 7.185-E Teen Dating Violence Prohibited, 7.190 Student Discipline, 7.260 Exemption from Physical Activity

H. Approve First Reading of Board Policies

2.260 Uniform Grievance Procedure DRAFT, 4.110 Transportation DRAFT, 4.140 Waiver of Student Fees DRAFT, 4.170 Safety-DRAFT, 6.110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program DRAFT, 6.120 Education of Children with Disabilities, 6.140 Education of Homeless Children DRAFT, 6.160 English Language Learners DRAFT, 6.170 Title I Programs DRAFT, 6.190 Extracurricular And Co-Curricular Activities DRAFT, 6.310 Credit for Alternative Course and Programs, and Course Substitutions DRAFT, 7.10 Equal Educational Opportunities DRAFT, 7.15 Student and Family Privacy Rights DRAFT, 7.20 Harassment of Students Prohibited DRAFT, 7.50 School Admissions and Student Transfers to and From Non-District Schools DRAFT, 7.160 Student Appearance DRAFT, 7.200 Suspension Procedures DRAFT, 7.210 Expulsion Procedures DRAFT, 7.220 Bus Conduct DRAFT, 7.230 Misconduct by Students with Disabilities DRAFT, 7.240 Conduct Code for Participants in Extracurricular Activities DRAFT, 7.270 Administering Medicines to Students DRAFT, 7.305 Student Athlete Concussions and Head Injuries DRAFT NEW, 7.340 Student Records DRAFT, 8.30 Visitors to and Conduct on School Property DRAFT, 8.70 Accommodating Individuals with Disabilities DRAFT

I. Approve Door-to-Door Fundraisers

Class of 2017 - Little Ceaser's pizza kits from April 7th thru April 18th.
Class of 2016 – Pumpkins and Mums sale in the High School parking lot and around town on October 3rd and October 4th.

J. Approve High School Student Council Award Trip on Sunday, May 18, 2014 to Great America

K. Approve the 2014-2015 Floating Holiday for the 260 Day Support Staff
Approval of Wednesday, November 26, 2014 as the 2014-2015 floating holiday, for full-time support staff.

Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Supt. Harrod reported on the following:

Report

A. Good News:

1. **NHS Inductees**

Seniors – Jeremy Bobera, Matthew Kleszynski, Hannah Ondrey, Adam Schaeffer

Juniors – Jaclyn Beck, Brenten Couch, Brock Crews, Anna Henderson, Ethan Kaufman, Emily Kenealy, Gina Ragain, Grace Ragain, Margaret Regan, Haylie Riner, Kaitlin Rose, Selena Schulteis, Caleb Selk, Kari Southerland, Courtney Stauffenberg, Abigail Toepper, Annie Vercruysse, Emily Yantes

Sophomores – Cameron Boudreau, Gabrielle Boudreau, Kassidy Jungles, Kara Keene, Jazel Mallaney, Reise Malone, Charles Massie, Stephanie Sotiropoulos Ellyse Walker, Karrigan Wulff, Emmily Zinkiewicz

2. Manteno High School had a very successful night at the Kankakee Community College: High School Art Show Awards Ceremony on Wednesday, March 26, 2014. We won 8 awards (most in school's history; 5 in the painting category, 2 in the 3D category, and The People's Choice Award.

Top Merit Winners: Gabby Knepper for her Acrylic Painting titled "Hooked On You" (painting of a mouth being pulled open). **Mickey Muskievicz** for her Acrylic Painting titled "Girl" (painting of a 60's Mod Girl). **Brennah Townsend** for her creation of a 3D Plaster Mask in the 3D Category.

Honorable Mention Winners: Emily Yantes for her Watercolor Painting titled "Taurus" (6ft. tall painting of goddess like girl), **Briana Barth** for her Acrylic Painting titled "Eight Legged Cosmos" (triptych painting of an octopus), **Brandon Holland** for his creation of a 3D Plaster Mask in the 3D Category, **Leeann Randall** received Honorable Mention in the painting category and was the People's Choice Winner for her Watercolor Painting Titled "After" (painting of a girl with hand in her hair...using blacks and purples) this was also the winner of our own High School show that was held in the Commons Area.

3. We had four winners in the I-8 Portfolio Competition. **Mickey Muskievicz** for her acrylic painting, **Leeann Randall** for her watercolor painting, **Emily Yantes** for her watercolor painting, and **Alana Kofshur** for her black and white drawing.
4. The Manteno High School Art Program will be putting on an Art Show at the Manteno Public Library from April 28-May 9. Go see the amazing talent that our students have here at MHS.
5. The High School Varsity Softball team played in the Tennessee Softball Coaches Association Tournament on Friday, April 11th and Saturday, April 12th in Clarksville, TN. They played in the gold division which included the best teams in the tournament. They were 6-0 on the weekend, bringing home the championship plaque.

6. The Middle School has three students advancing to the State Science Fair on May 2 -3. **Eighth Grade:** Josh Robbins – Get a Rise Out of It (Chemistry), Karah Anker – Glow With The Flow (Chemistry) and **Seventh Grade:** Danielle Bogacz – Which Scent Candle Burns the Fastest? (Materials Science).
7. The District has been awarded a FY14 School District Library Program Grant award in the amount of \$1,545.75. The grant provides valuable supplementary support for the district’s library media program which enhances student learning and academics.
8. Manteno School District staff donated \$437.00 to Autism Speaks for autism research.

B. State PSAE testing will be April 23-24 for all 11th grade students.

C. **Upcoming Events:**

Saturday, April 26 and Saturday, May 3	Volleyball Mulch Sale at the High School
Monday, April 28 thru Friday, May 9	Manteno Public Library Display of Manteno High School artists of the 2013-2014 school year
Thursday, May 1, 2014	Senior Class Trip/Spirit of Chicago
Monday, May 5, 2014	KACC Awards Night at KCC – 6:30PM
Friday, May 9, 2014	Full-Day In-Service (No Students in Attendance) Junior/Senior Prom at DiNolfo’s in Mokena
Tuesday, May 13, 2014	MHS Spring Concert – 7:30PM
Friday, May 16, 2014	Last full day for Seniors and last day for Seniors at KACC
Sunday, May 18, 2014	Baccalaureate at Manteno Church of Nazarene – 6:00PM
Wednesday, May 21, 2014	Senior Awards Night at 7:30PM at HS Gym
Thursday, May 22, 2014	Senior Breakfast at 7:30AM
Thursday, May 22, 2014	Eighth Grade Banquet – 6:00PM - 800PM at the HS
Sunday, May 25, 2014	High School Graduation – 2:00PM
Tuesday, May 27, 2014	Eighth Grade Promotion at the HS 7:00PM
Friday, May 30, 2014	Pre-School Graduation – 6:00PM – 7:00PM in the EC Gym
Monday, June 2, 2014	Last full day for students, if there are no other emergency days
Wednesday, June 4, 2014	Last day for staff, if there no other Emergency days

Old Business

None

New Business

Approve Companion Hosting Agreement Moved by Mallaney, seconded by Hofmeister to Approve Companion Hosting Agreement. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, Preston and Stauffenberg – Seven (7). Nays: none (0). Motion carried.

Approve Resolution Regarding Non-Renewal And Honorable Dismissal of Support Staff Moved by Dodge, seconded by Murray to approve the Resolution Regarding Non-Renewal and Honorable Dismissal of Support Staff. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays: none (0). Motion carried.

Approve Proposal for Elementary School Radio Repeater Moved by Preston, seconded by Mallaney to approve the Proposal for Elementary School Radio Repeater from Barbeck Communications, Inc. in the amount of \$7,046.00. Ayes: Preston, Mallaney, Dodge, Hofmeister, Murray, Nelson and Stauffenberg - Seven (7). Nays – none (0). Motion carried.

Approve Renewal of VMware License/Maintenance Agreement Moved by Dodge, seconded by Murray to approve Renewal of VMware License/Maintenance Agreement for a 1 year renewal from CDWG in the amount of \$5,477.39. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays – none (0). Motion carried.

Award High School Upper Bleachers Replacement Contract Moved by Hofmeister, seconded by Murray to award the High School Upper Bleachers Replacement Contract to Irwin Seating Co. for \$96,010 including Alternate No. 1 (demolition of current bleachers). Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Award High School Mezzanine Tile Asbestos Abatement Project Contract Moved by Dodge, seconded by Nelson to award the High School Mezzanine Tile Asbestos Abatement Project Contract to Ideal Environmental Engineering, Inc. in the amount of \$3,200.00. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Preston and Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Executive Session Moved by Dodge, seconded by Murray to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel, collective negotiating matters, presentation of evidence or testimony as authorized by law, purchase, lease, or sale of real or publicly owned property, investment contracts, security procedures, which may include personnel, student disciplinary cases, litigation, issues under the Tort Immunity Act, professional ethics or performance, board self evaluation, selection to fill a

public office, and/or the discussion of previously closed minutes. Ayes: Dodge, Murray Hofmeister, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays: None (0) Motion carried. Open Session ended at 7:23p.m.

Return to Open Session Moved by Hofmeister, seconded by Murray to close Executive Session and return to Open Session. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Preston and Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 9:54p.m.

Approve Motion to Proceed with Reclassification of Principal Moved by Mallaney, seconded by Nelson to approve the Motion to Proceed with Reclassification of Principal. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Murray, Preston and Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Adjourn Meeting Moved by Mallaney, seconded by Nelson to adjourn the meeting at 9:55p.m. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Murray, Preston and Stauffenberg – Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures are on file at the District Office